



Washington District Four Little League

Dear fellow District Administrators:

Attached is the packet for the Little League Softball State Tournament hosted by District 4. Please be sure to give this to the winning manager of your district tournament as soon as a winner is determined.

I would also ask that you check the bracket to see if your district is included in the bracket. If your team is in the bracket and your team has withdrawn, please let me know as soon as possible. Likewise, if you have a team planning to go to state and your district isn't listed, I need to know today.

Sincerely,

Mike Ray

District 4



Washington District Four Little League

Dear Little League Presidents, Managers, and Coaches:

Congratulations on representing your Little League District at the Little League Softball State Tournament. District 4 is proud to host this tournament at Columbia Little League in Vancouver, Washington. Please review this packet carefully. It includes information unique to this tournament. Although you want to celebrate the victory with your team, in some cases turnaround time to be ready for the state tournament is very short, so you need to read this packet immediately to be sure you don't miss any steps.

The host team is preparing a memorable tournament for your players. The following information will help your team benefit from their planning, as well as being respectful to the home league that has put in so much time to host this prestigious event.

- ✓ Please email me the following at dist4da@gmail.com: your team name, manager name, phone number and email right away, so I have someone to contact if anything changes or we need something from your team.
- ✓ Please email Dan Piovesan at columbiagsll@gmail.com the following: team photo in .jpg format, your team's roster with numbers for inclusion in the tournament program. Please review spellings (check them with the players if needed). Once the program is printed, we can't correct a misspelling. Printing programs is time-consuming. We need the photo by June 23rd in order to ensure your team's inclusion in the program.
- ✓ A mandatory meeting of all managers will be held at 6:00 PM on June 29th at the Columbia Little League fields.
- ✓ Opening Ceremony and a parade of district champions will take place at 10:00 AM on June 30th at the Columbia Little League field.
- ✓ 1st game starts at 12:00 PM June 30th as shown in the attached bracket.
- ✓ Follow tournament progress when you can't be at the tournament site at www.district4wa.com.
- ✓ If after reviewing this information you still have questions about your participation in the Little League State Softball Tournament, please feel free to contact me by phone or text at 360-909-6573 or by email at dist4da@gmail.com.

Sincerely,

Mike Ray

District 4 Administrator

Tournament Notes

- ✓ A mandatory meeting of all managers will be held at 6:00 PM on June 29th at the Columbia Little League Fields. Coaches, league presidents, and district administrators are also welcome to attend this meeting.
 1. Please bring your team affidavit, player verification packets, medical releases and other documentation required for team tournament participation (as listed in the tournament rules of the current Little League rulebook. Please be sure your map is signed by president and district administrator, along with other documents requiring their signatures.
 2. Documents will be reviewed and returned to you prior to your first game.
 3. We will retain the affidavit and return it to you after your team has finished tournament play.
 4. Bring a team roster including names and proper phonetic pronunciations for each player. If you aren't sure how to pronounce a player's name, please verify it with parents or player so that each player is announced correctly during the tournament.
 5. We will provide some food and soft drinks.
 6. We will provide the tournament lineup cards to be used by all teams for each game of the tournament.
 7. We will conduct coin tosses for home/visitor for the first day's games.
 8. We will have district personnel (including umpires) along with representatives of the host league to answer questions about tournament conduct, field specifics and practice field availability. It will also be an opportunity for discussion among team managers.
- ✓ Opening Ceremony and a parade of district champions will take place at 10:00 AM on June 30th at the host field. We would like all teams to be present for this event. It is a memorable and meaningful event for all tournament players (and the parents and family members). This is also a great photo opportunity and a chance for players to mingle and shed some of the pre-tournament jitters.
- ✓ You are responsible for knowing the current year's Little League Softball Rules and Regulations, including all tournament rules.
- ✓ District 4 will update its site at distrct4wa.com daily.
- ✓ The tournament is under the direction of District 4; it's District Administrator and District Staff. Games will be played at Columbia Little League located at David Douglas Park at 900 North Garrison Road. The fields are both Baseball and Softball fields, with both dirt and grass infields, grass outfield and are fenced in. The facility has bleachers.
- ✓ Since the winner of this tournament will advance to the regional tournament in San Bernardino which is played on grass, the primary field will be the baseball field.

Points of Emphasis

- ✓ As per Rule 1.11(2), The Little League Softball official shoulder patch must be affixed to the upper left sleeve or left chest of the uniform shirt.
- ✓ Please review tournament rules regarding leaving the dugout, communication from outside the dugout or to fans outside the dugout. Parents may not bring food or drink into the dugout during the game (except for medical reasons).
- ✓ Managers must keep lineups or scorecards (scorebooks if desired) in the dugout. Managers or coaches cannot get assistance from someone maintaining lineups or scorebook outside the dugout.
- ✓ Don't bring electronic devices onto the field or the dugouts. The exception is an electronic device to run a scorekeeping application provided the external communication functions of the device are disabled (airplane mode).
- ✓ Managers and Coaches will be required to wear a collared shirt or league issued tee shirt, and it will be tucked in. Clean long pants (no sweat or warm-up pants) or shorts with hems. Managers and coaches who violate this rule will be restricted from the dugout for the entirety of the game. All Players have the option of wearing a team visor, hat, or no visor or hat while on defense. All managers and coaches will wear a team hat or visor PROPERLY. No open toe shoes or sandals will be allowed on the field.

Game Day Events

- ✓ Managers should inspect their own equipment to be sure it matches Little League regulations and is safe. The equipment should be spread out in front of the dugout prior to each game so it can be inspected by umpires. All bats must be a softball bat and shall have a BPF of 1.20 and must be labeled as such. If batting helmets have paint, stickers or any attachments, the manager must carry a letter from the manufacturer indicating the modifications will not compromise the integrity of the helmets.
- ✓ The home team will always occupy the third base dugout.
- ✓ Pitchers will get one minute between innings to throw up to eight warm-up pitches. Please have a bench player equipped to accept pitches if the catcher in the game is getting equipment on. Any player warming up the pitcher must use a catcher's helmet if squatting.
- ✓ The manager will give all substitutions to the plate umpire. The plate umpire will provide the changes to the official scorekeeper and the opposing team. Defensive substitutes may be announced as the substitute players take the field. Offensive substitutes can only be announced to the umpire as the player comes to bat. The player can give the report to the umpire.
- ✓ Home or visitor is determined by coin flip. Managers should meet with the tournament director 60 minutes before scheduled game time. The coin will be called in the air and must hit the ground. The team on the bottom of the bracket calls the coin as it is being tossed. At that time, managers will be requested to show their tournament book with medical releases, submit lineups on the official lineup cards. Managers may make changes to the lineup at any time until it is presented to the umpire at the plate meeting and the umpire calls it official.

- ✓ When dugouts are made available and cleaned out of all equipment by the team in the preceding game, teams may enter the dugout. Anything made of glass is prohibited. Other items allowed by the host league must be in the dugout prior to the start of the game.
- ✓ Managers set out equipment at this time for umpire inspection.
- ✓ 30 minutes before game time, the visiting team will have 10 minutes for infield practice. The home team will follow with its 10 minutes of infield practice. If a player is used to receive throws during infield practice, they must wear a catcher's helmet. When one team is taking infield, all players, managers, and coaches for the opposing team must be inside the dugout.
- ✓ Player introductions will be made for all players for both teams.
- ✓ Following introductions, the National Anthem will be played for the first game of the day, followed by the Little League Pledge. For games after the first game of the day, the Little League pledge will be recited. If no introductions are made, players will go to their respective foul lines for the National Anthem for the first game of the day, followed by Little League pledge, or for just the Little League pledge on games where the National Anthem is not played.
- ✓ Managers and Team Captains will then meet umpires at home plate while the players return to the dugouts. At the conclusion of the plate meeting, the umpires will signal the players to take the field.
- ✓ After the game, players will shake hands and may exchange pins if one or both teams have them to trade. When a team is eliminated from the tournament, both teams will line up. The team leaving will be introduced as they receive tournament participation pins.
- ✓ Managers should report to the tournament director to verify the pitching record and initial it. Failure to initial the affidavit within 30 minutes means the pitching records are official as written. Managers will receive lineup cards for the next game and have an opportunity to verify time and field where the next game will be played.

Tournament Team Roster For The Program

League Name _____ Home City _____

	Name	Pronunciation
District Administrator	_____	_____
League President	_____	_____
Team Manager	_____	_____
Team Coach	_____	_____
Team Coach	_____	_____

	Number	
Player	_____	_____

Please complete form, scan or fill out digitally, and email to columbiagsll@gmail.com

Tournament Hotel List

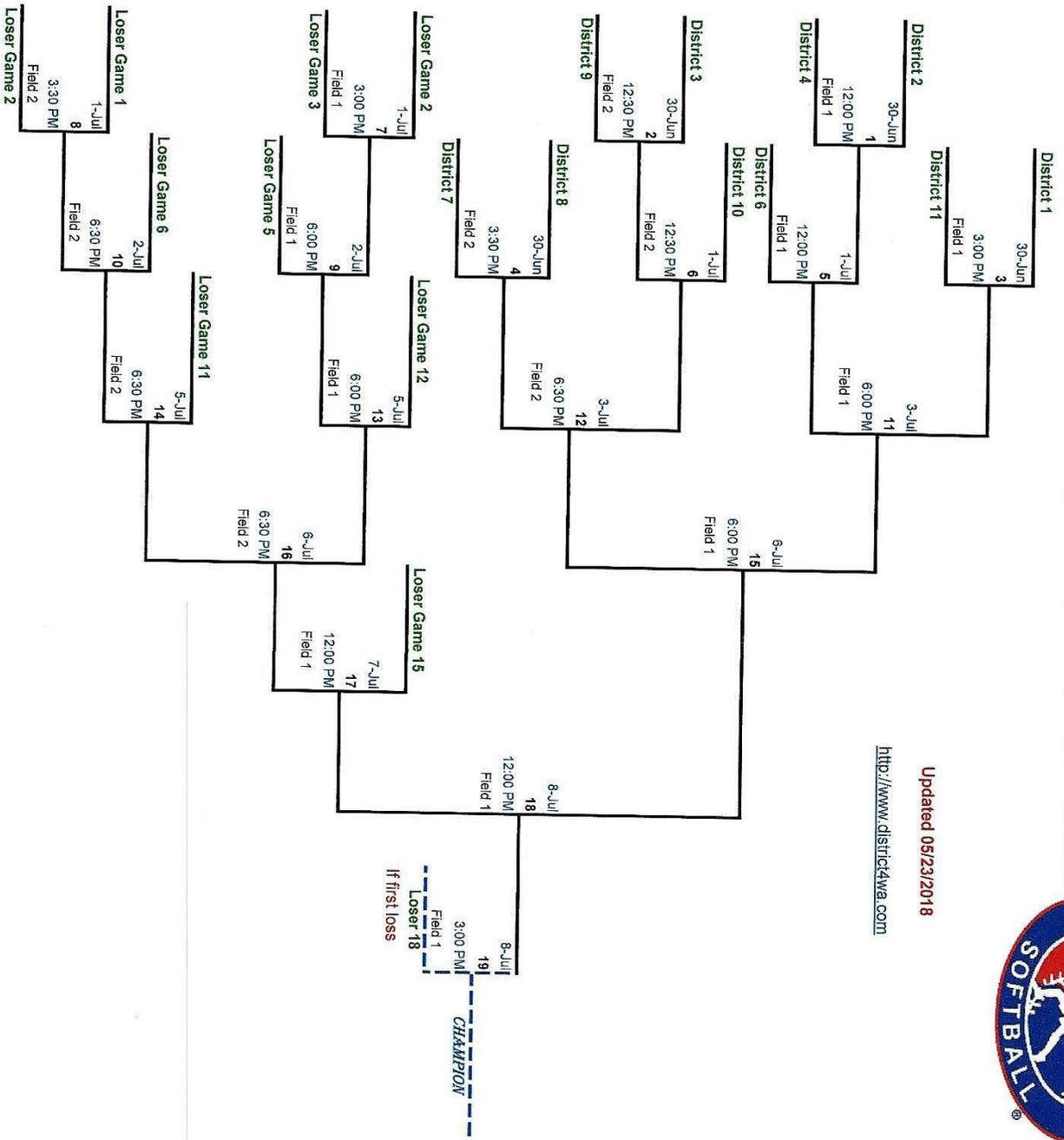
<u>Hotels</u>	<u>Phone Number</u>	<u>Approximate Rates</u>
Hilton Hotel 301 W 6 th	360-993-4500	\$164.00 - \$204.00
Comfort Inns and Suites 401 E 13 th Street	360-696-0411	\$100.00 - \$105.00
Staybridge Suites 7301 NE 41 st Street	360-891-8282	\$140.00 – 216.00
Residence Inn 8005 NE Parkway Dr.	360-253-4800	\$127.00 – 169.00
Rodeway Inn 9201 NE Vancouver Mall Dr.	360-254-0900	\$62.00 – 69.00
Ramada Inn 9107 NE Vancouver Mall Dr.	360-253-5000	\$71.00 – \$79.00
Best Western 9420 NE Vancouver Mall Dr.	360-256-0707	\$74.00 - \$120.00
Comfort Suites 4714 NE 94 th Ave.	360-253-3100	\$85.00 – \$135.00
Holiday Inn Express 13101 NE 27 th Ave.	360-576-1040	\$114.00 - \$115.00
Comfort Inn 13207 NE 20 th Ave.	360-574-6000	\$90.00 - \$116.00
Shilo Inn 13206 NE Hwy 99	360-573-0511	\$120.00 - \$160.00
Quality Inn & Suites 7001 NE Hwy 99	360-696-0516	\$79.99 - \$99.99
Best Western Inn 11506 NE 3 rd St.	360-254-4000	\$69.00 - \$135.00
Guest House Motel 11504 NE 2 nd St.	360-254-4511	\$52.00 – \$67.00
Extended Stay 300 NE 115 th Ave.	360-604-8530	\$55.00 - \$75.00
The Phoenix Inn Suites 12712 SE 2 nd Circle	360-891-9777	\$104.00 - \$119.00

Washington State Little League Softball
 Host: Washington District Four
 Location: Columbia Little League

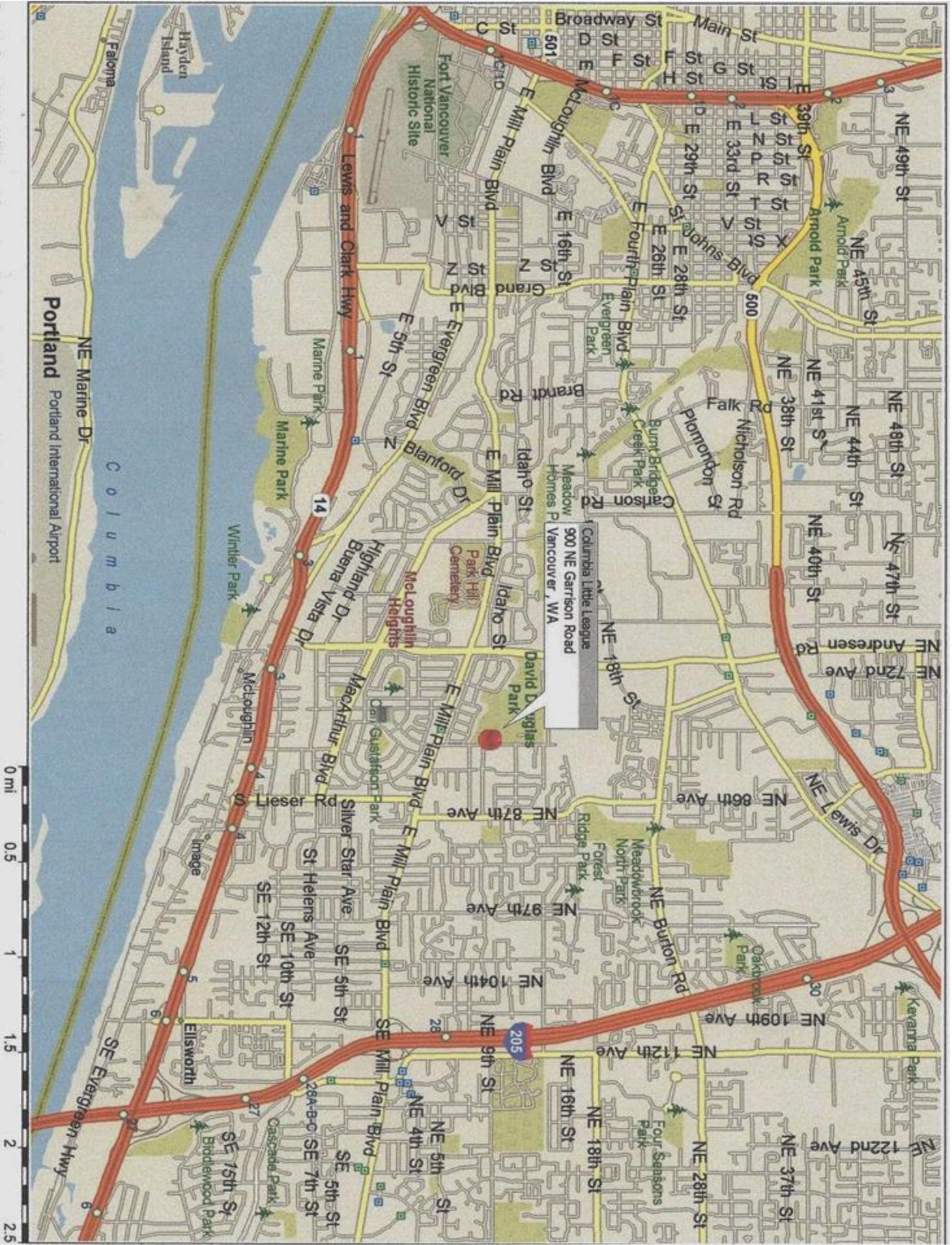


Updated 05/23/2018

<http://www.district4wa.com>



Managers should report to the Tournament Director 60 minutes prior to scheduled game time.



Portland Portland International Airport

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