

2019 Tips for Player Agents

- ✓ State issued birth certificates (no hospital copies, etc.) AND residency proof is required to play
- ✓ There is no "District" registration system or program. Every league chooses how to collect and administer their registration. Many leagues around here use Blue Sombrero, which is a subsidiary of Dick's Sporting Goods. They offer free websites and have an excellent tech support team to assist you in setting it up, and providing help when needed. Plus, Blue Sombrero has a partnership with Little League International, so many of the required forms, etc. are built into this system. The registration program within this system is excellent. Capturing birth certificates as part of the online registration and generating all sorts of reports to help track enrollments are a few of the perks.
- ✓ Registration docs should be kept for 3 years, after a player no longer plays for the league. They then should be destroyed.
- ✓ Check ALL addresses - EVERY player must reside within the boundary OR have a waiver (Regulation IId, school boundary). No exceptions!!
- ✓ Residency paperwork must be submitted every year, as it expires. Exception previous year All Star players do NOT have to submit residency, provided their situation has not changed.
- ✓ Ensure you collect one document from each of the 3 categories. Parent name, address and date must be clear on the bill/statement (no envelopes). Ensure the residency paperwork submitted matches the address on the player registration. Have a system to cross-check that.

- ✓ Ensure that the residency documents are within the date range: previous February 1, 2018 to current February 1, 2019.
- ✓ School boundary waivers do not need to be signed by District Administrator. In addition, they do not expire until the player's situation changes (move, age out of the school, etc.)
- ✓ Siblings of school boundary waiver players are eligible to play. Submit a Regulation IId form for them + school boundary waiver of their sibling. Both go to District Administrator for approval.
- ✓ Players that played for your league last year, and have moved out of your league's boundary, can continue to play for your league. Submit a Regulation IId to District Administrator.
- ✓ Regulation IId forms must have the league president's signature on them before sending to District Administrator.
- ✓ District Administrator keeps a copy of all approved Regulation IId waivers for each little league. Each league should have a system for saving a copy as well. Best practice: send a copy to the family too.
- ✓ Regulation IId waivers do not expire, provided the player does not break service to the league.
- ✓ March President's meeting - Waivers are due to District Administrator at the March president's meeting. District Administrator will then sign and return them to each district by as quickly as possible. You can also email the forms to the District Administrator.

- ✓ June 1st - This is the date that all waivers must be complete and signed off, in order for a player to be eligible for post-season play (All-Stars). DO NOT WAIT until the last second to ensure your league is in compliance. Be diligent about collecting the required waivers at registration and get them to the District Administrator in March. Follow up to ensure you have the signed ones back.
- ✓ April 1st - Little League International requires that all players and coaches are input into their data system. Once all players/coaches have been assigned to teams, this information needs to be input in the Little League Data System. The due date for this is March 1st. The link to the Little League Data Center is under the Player Agents tab. Each league president has an ID and access code to get into that system.

All-Stars

- ✓ Each team has a binder that needs to be signed off and verified by District Staff.
- ✓ The binder includes a team verification form, map and player verification forms. The District will hold a meeting on May 21, 2019 to cover what exactly needs to go into the binder.
- ✓ The previous year's All-Star binders should all be kept together, in a secure place. Each year, follow the same format and simply update the info.
- ✓ ***Collecting the correct residency paperwork during registration will ensure that you have what you need for the All Star binders***
- ✓ Returning players, from the previous year, can use their previous years Player Verification form - it does not expire. Provided that player's info is the same. If there is break in All-Star play a new Player Verification form will have to be done.
- ✓ President and Player Agent signatures are required
- ✓ Ensure your binder is organized and labeled correctly (proper team and division)
- ✓ District will schedule a time for the Player Agent (or a rep from each little league) to bring all their All-Star binders in for signatures. This will typically be the week before the 1st All-Star district games begin.